



MINUTES of the SITHNEY LGC MEETING

Wednesday 14th June 2023 5.30pm @ the school

Item	Subject	Action
1	<p>Governors present: (V = virtual attendance)</p> <p>Tim Atkinson (Vice Chair) (TA) Bill Coleman (BC) Sarah French (Executive head teacher) (SF) Ruth Milligan (RM) Helen Neil (HN) Chris Scarborough (Chair) (CS)</p> <p><i>Also present:</i> Pat Nicholas – Governance Professional</p>	<p>Apologies:</p> <p>None.</p> <p>Jacqui Ames has tendered her resignation.</p>
2	Conflicts of Interest	
2.1	Staff governors declared an interest as paid members of staff. No new interests were declared.	
3	Approval of minutes from the last meeting 25.1.23	
3.1	The minutes of the meeting held on Wednesday 25th January 2023 were agreed as an accurate record, and signed by the Chair.	
4	Matters arising	
4.1	There were no matters arising and no actions from the last meeting.	
5	Head teacher's report	
5.1	The report was circulated before the meeting. SF had a new format from Crofty MAT for future reports, and provided a copy for governors.	
5.2	<p>Q: Are the results from the tests? A: These results are from teacher assessments.</p> <ul style="list-style-type: none"> • The KS2 predictions for writing were confirmed by external moderation in school last week. • SF received data from the Trust earlier in the day comparing information from all the small schools, e.g. attendance and SEND. 	
5.3	The school has received an invitation to an Armed Forces Day event at Rosemellin for all service families from Sithney and Trannack.	
5.4	<ul style="list-style-type: none"> • HN has taken on the role of DSL and has completed training with Helen Trelease and Nic Furnish, the Trust DSL. • The s157 is almost complete, and needs to be submitted by 30th June. 	

5.5	TK has completed 3 day H&S training. SF has completed one day of her H&S training. Governors heard that Crofty has insisted that 2 staff from each school hold the training.	
5.6	SF held a meeting with Lucy Wandless, the Trust Attendance lead; Sithney's overall attendance is slightly above national averages. LW is happy with the school's efforts on improving attendance. SF will also meet with the Education Welfare Officer to discuss individual families.	
5.7	<p>The building works, including replacing the roof, will begin in July. There was a meeting with the contractors and the Trust estates manager, where the plans were discussed including alternative arrangements for a staff room. In the last week of term there will be no access to school at all, so children will be dropped at the top end of the car park and educated off site at the Eden Project, Pendennis Castle, plus a beach day and at the Light and Life centre for leavers assembly.</p> <p>Q: What will happen to TK (school admin)? A: TK will work from home or at Godolphin/Trannack.</p> <p>Q: Will there be damage and/or disruption inside the school? A: Most of the work is external but new ceiling tiles and LED lights will be fitted should time allow, with a possible refurbishment of two classrooms if weather permits.</p>	
5.8	There will be only 1 child with an EHCP in September.	
5.9	<p>Matt Birchall is leaving the school in July. The first round of recruitment failed to find a suitable candidate. SF learned of another teacher within the Trust who had put in a request to move to another school. Following an internal recruitment process, Ross Williams will be joining the school in September</p> <p>Q: Will the outdoor learning that MB led so well continue? A: SF is hopeful that RW will take this on and complete the training.</p> <p>The headship change was discussed. The 5 small schools in the Trust, Garras, Godolphin, Halwin, Sithney and Trannack, will form a hub with one executive Head teacher, and a Head of School in each of the schools. Linda May, current head at Treloweth, will take on the post of executive head. SF will become the head at Treloweth and HN will become Sithney's head of school.</p> <p>Q: What will HN teaching commitment be in September? A: HN will teach for 3 days, with Monday and Tuesday as non-contact time in line with the other heads of school.</p> <p>Governors offered congratulations to HN on her new role within the school, and to SF for a 'fantastic job' done at Sithney school.</p>	
5.10	There has been an external visit from Phil Rundle, H&S advisor from the County. This is a Trust wide review, ending with a report to Steve Eva, Trust H&S lead.	
	CS thanked SF for her report.	
6	Pupil outcomes and the curriculum	
6.1	KS1 & KS2 SATS covered under item 5; head's report.	
6.2	A good deal of work has gone into the development of the curriculum, especially history and geography, with ideas from the original Crofty schools incorporated into it. Staff continue to build on it and are happy with the outcome. Children are working on	

	<p>using 'sticky knowledge', that is, retaining previous knowledge and building on that knowledge, and so ensuring continuity between KS1 and KS2.</p> <p>Teachers have visited other schools and benefitted from the shared experience from other subject leads.</p>	
7	Safeguarding	
7.1	<p>Q: The report mentioned under the head's report shows that no concerns were reported; is that correct?</p> <p>A: No, that is incorrect so SF will make sure this is amended.</p>	
8	Governor monitoring	
8.1	<p>SEND (CS) Jan 23</p> <p>SATS administration (CS) 23.5.23</p> <p>History (CS) 24.5.23</p> <p>Geography (CS) 24.5.23</p> <p>RE (CS) 31.5.23</p> <p>Personal development (BC) 13.6.23</p>	
8.2	Governors received and noted the reports as presented.	
8.3	<p>Q: When are the monitoring changes planned by the Trust to come into effect?</p> <p>A: This depends upon their final decision regarding governance.</p> <p>There followed a discussion about recruitment of governors, particularly parent governors, as well as thoughts about how monitoring could look from September. Trust changes are planned but not yet confirmed.</p>	
9	Governor training	
9.1	Safeguarding training should now be available for governors on the Flick Learning platform. There had been some issues with access for governors, but these had been rectified.	
10	Trust updates	
10.1	<p>Q: How has the support from the Trust been?</p> <p>A: Very positive overall, SF explained the 'amazing' support she had for the Trannack Ofsted inspection.</p>	
10.2	In BC's monitoring visit it was suggested that school leaders could consider a formal plan for assembly time detailing how school and British values are covered. SF explained that British values are linked to the virtues and the curriculum drivers and is talked about regularly in assembly. While children could not always identify these as British values, they were able to discuss the values accurately; this was noted by the Ofsted inspector at the last inspection.	
11	Governors impact on the pupils	
11.1	<ul style="list-style-type: none"> ● Monitoring standards by carrying out regular governor visits, and planning monitoring for the next academic year. ● Monitoring staff wellbeing by keeping in touch regularly with the staff and executive head teacher. ● Ensuring effectiveness by actively seeking new governors. ● Improving skills and knowledge by attending relevant training. 	
12	Feedback to the Trustees	
12.1	CS will give feedback to the Trustees on H&S, the curriculum and data.	

	The most recent trust board minutes state that no adverse feedback had been received from parents relating to the small schools hub, but governors agreed that there had not been any opportunities to provide any.	
	AOB None,	
	Dates of next meetings: Wednesday 27th September 2023 5.30pm Wednesday 15th November 2023 5.30pm	
	Meeting finished at 7pm	